Action Plan and Action Taken Report for Swachhata Hi Seva programme organized by MPEDA- RGCA, Artemia Demo Farm, Uppur, Ramanathapuram Dist. Tamilnadu on 22.08.2024.

Action Plan (to be submitted by 16.08.2024)			
S. No.	Action	Details	
1	Proposed date and time of taking Swachhata Hi Seva Programme and anticipated no. of participants	-22.08.2024; 09.00 am, Participants: 16 nos.	
2	Arrival & preparation for cleaning activities A) Officers and Staff B) Supporting staff/ workers	3 nos. 13 site workers	
3	Awareness Programme on Importance of Personal hygiene & cleanliness in Surroundings	Speech given by Senior Scientific Officer, RGCA, Artemia Demo Farm.	
4	Cleaning of Office Premises /Shramdan- on site Photo collection :	-MPEDA-RGCA, Artemia Demo Farm premises (inside and outside) Uppur, Ramanathapuram Dist. Tamilnadu.	
5	Activities proposed to create awareness (Banners/Standees/Selfie points to be placed etc.)	Banner	
Action Taken Report (to be submitted by 22.08.2024)			
S. No.	Action	Details	
1	Arrival & preparation for cleaning activities	-22.08.2024; 09.00 am, Participants: 16 nos.	
2	Awareness Programme on Importance of Personal hygiene & cleanliness in Surroundings	-22.08.2024; 09.00 am to 09.15 am, Speech given by Senior Scientific Officer, RGCA, Artemia Demo Farm.	
3	No. of participants who took part in the Swachhata Hi Seva Programme	-16 Nos	
4	Cleaning of Office Premises /Shramdan- on site Photo collection	-22.08.2024; 09.15 am to 11.15 am; MPEDA-RGCA, Artemia Demo Farm premises (inside and outside) Uppur, Ramanathapuram Dist. Tamilnadu. (Attached)	
5	Planning for future course of action and making office premises cleaning is a regular practice	-22.08.2024; 11.15 am to 12.00 pm, Speech given by Senior Scientific Officer, RGCA, Artemia Demo Farm.	











Action Plan and Action Taken Report for Swachhata Hi Seva programme organized by MPEDA- RGCA, Artemia Project, Tharuvaikulam, Thoothukudi Dist. Tamilnadu on 22.08.2024.

Action Plan (to be submitted by 16.08.2024)			
S. No.	Action	Details	
1	Proposed date and time of taking Swachhata Hi Seva Programme and anticipated no. of participants	-22.08.2024; 10.00 am, Participants: 10 nos	
2	Arrival & preparation for cleaning activities A) Officers and Staff B) Supporting staff/ workers	3 nos. 7 site workers	
3	Awareness Programme on Importance of Personal hygiene & cleanliness in Surroundings	Speech given by Scientific Officer, RGCA, Artemia Project.	
4	Cleaning of Office Premises /Shramdan- on site Photo collection :	-MPEDA-RGCA, Artemia Project premises (inside and outside) Tharuvaikulam, Thoothukudi Dist. Tamilnadu.	
5	Activities proposed to create awareness (Banners/Standees/Selfie points to be placed etc.)	Banner	
Action Taken Report (to be submitted by 22.08.2024)			
S. No.	Action	Details	
1	Arrival & preparation for cleaning activities	-22.08.2024; 09.30 am, Participants: 10 nos.	
2	Awareness Programme on Importance of Personal hygiene & cleanliness in Surroundings	-22.08.2024; 09.45 am to 10.00 am, Speech given by Scientific Officer, RGCA, Artemia Project.	
3	No. of participants who took part in the Swachhata Hi Seva Programme	-10 Nos	
4	Cleaning of Office Premises /Shramdan- on site Photo collection	-22.08.2024; 10 am to 12 pm; MPEDA-RGCA, Artemia Project premises (inside and outside) Tharuvaikulam, Thoothukudi Dist. Tamilnadu. (Attached)	
5	Planning for future course of action and making office premises cleaning is a regular practice	-22.08.2024; 12 pm to 12.30 pm, Speech given by Scientific Officer, RGCA, Artemia Project.	











